

**Guide issued in application of Instruction no. 1/2021  
on how to submit reports and other documents in electronic format to the Financial  
Supervisory Authority**

Where the documents referred to in Article 1 of Instruction no. 1/2021 are submitted in electronic format, the following rules must be observed:

- a) The size of the e-mail must not exceed 20MB; if the size of the documents exceeds this size, several e-mails with the same subject but with different attachments are accepted;
- b) Only email addresses that are not automatically generated by applications or websites (such as those generated by file transfer websites that advertise file download links) shall be used in the document submission process;
- c) Attachments with .exe, .com or .lnk extensions are not allowed;
- d) Documents sent via online file transfer are not downloaded and are not taken into account;
- e) Documents are scanned individually, saved as .pdf files and attached to the same email.